

Ridley Township Board of Commissioners
December 17, 2025
Meeting Minutes

The Regular Meeting of the Ridley Township Board of Commissioners was called to order by Board President Willert at 6:00pm on December 17, 2025 at the Township Building.

The following Commissioners were present: Mr. Saraceni, Mrs. Morrisette (*on phone*), Mr. McMenamin, Mr. Saunders, Mr. Warwick, Mr. Willert, and Mr. Capozzoli.

Also present were Mr. Betzler (Controller) and Mr. Neill (Township Solicitor).

The Pledge of Allegiance was recited.

Public Forum

- Suzanne deSeife, 1209 Harper Avenue, Woodlyn, appeared before the Board concerning pedestrian safety.
- William Frederick, 1719 Fourth Avenue, Folsom, appeared before the Board concerning Spark Car Wash issues.

Approval of Meeting Minutes

Motion made by Mr. McMenamin, seconded by Mr. Saunders to approve the August 27, 2025, September 24, 2025 and October 22, 2025 meeting minutes. Motion carried unanimously (7-0).

Manager's Report - No Report

Recycling Report

Mr. Capozzoli reported trash collected in November was 1,054.39 tons and recycling collected in November was 162.52 tons. 4 televisions were collected in November. Mr. Capozzoli reminded residents to recycling their Christmas wrap and boxes.

Controller's Report

Mr. Betzler presented the proposal of Leitzell & Economidis for the 2025 audit in the amount of \$29,500.

Motion made by Mr. McMenamin, seconded by Mrs. Morrisette to approve the proposal as presented. Motion carried unanimously (7-0).

Solicitor's Report - No Report

Engineer's Report

Mr. Ryan requested approval of the following certificates: A to U Services – Haverford Road emergency casting repair - \$2,611.03; A to U Services – Bullens Lane casting replacement - \$2,735.25; Dynamic Traffic – Chester Pike & Fairview Road - \$1,305.00; Traffic Planning & Design – MacDade & Morton signal improvements - \$275.00

Motion made by Mr. McMenamain, seconded by Mr. Warwick to approve the Certificates as presented. Motion carried unanimously (7-0).

Mr. Ryan requested approval of escrow amount for Dunbar Properties, LLC – 2035 Walnut Street in the amount of \$14,700.00.

Motion made by Mr. McMenamain, seconded by Mr. Warwick to approve. Motion carried unanimously (7-0).

Mr. Ryan requested approval of escrow release for the CVS at 410 E. Chester Pike in the amount of \$48,394.00.

Motion made by Mr. McMenamain, seconded by Mr. Saunders to approve the release as presented. Motion carried unanimously (7-0).

Mr. Ryan reported 8 bids were received for the Morris Avenue traffic island stormwater improvements and the Township Engineer recommended award to Joseph J. Danielle, LLC at their bid amount of \$35,672.38.

Motion made by Mrs. Morrisette, seconded by Mr. McMenamain to approve the award as presented. Motion carried unanimously (7-0).

Mr. Ryan requested approval of FY2026 CDBG resolution to apply for a Bullens Lane traffic calming project as the primary project and sanitary sewer rehabilitation as the alternate project submission.

Motion made by Mr. McMenamain, seconded by Mr. Capozzoli to approve the resolution as presented. Motion carried unanimously (7-0).

Highway & Sanitation Committee Report

Mr. Warwick announced no recycling collection on 12/24 or 12/31 and no trash collection on 12/25 and 1/1/26. Also no trash collection on 1/19/26. He also announced curbside recycling collection has ended. Leaves may be bagged and placed out curbside for collection. He thanked our Public Works Department for their hard work during the leaf collection season.

Law & Ordinance Committee Report

Mr. Neill recommended approval of Ordinance No. 2091, a volunteer fire and non-profit EMS tax credit with certain criteria.

Motion made by Mr. Saunders, seconded by Mr. Warwick to adopt Ordinance No. 2091 as presented. Motion carried unanimously (7-0).

Mr. Neill recommended approval of Ordinance No. 2092 – Zoning definitions.

Motion made by Mr. McMenamain, seconded by Mr. Warwick to adopt Ordinance No. 2092 as presented. Motion carried unanimously (7-0).

Mr. Neill recommended Ordinance No. 2093 regarding Home Based Businesses be tabled.

Motion made by Mr. McMenamain, seconded by Mr. Warwick to table Ordinance No. 2093. Motion carried unanimously (7-0).

Mr. Neill recommended approval of Ordinance No. 2094 – traffic regulations.

Motion made by Mr. Warwick, seconded by Mr. McMenamain to adopt Ordinance No. 2094 as presented. Motion carried unanimously (7-0).

Mr. Neill recommended approval and execution of a Resolution and Intergovernmental Agreement with Ridley Park Borough for trash collection services in the Borough by the Township.

Motion made by Mr. McMenamain, seconded by Mr. Warwick to approve and adopt the Resolution and Agreement as presented. Motion carried unanimously (7-0).

Recreation Committee Report

Mr. McMenamain thanked PECO for sponsoring our Christmas Tree Lighting. He also reported on upcoming recreation programs.

Public Safety Committee Report

Mr. Willert read the Public Safety Committee Report noting the calls for service in November totaled 1,042. Mr. Willert read correspondence concerning a fire alarm on Constitution Avenue and thanked Detective Tancredi, Cpl. Howley, Officer Callahan and Officer Greeley for their response.

Health & Code Enforcement Committee Report

Mr. Saraceni read the Health & Code Enforcement Committee report for November as follows:

- Permits Issued – 285
- Contractors Registered – 16
- Certificates of Occupancy Issued – 35
- Rental Inspections – 44
- Health Inspections – 15

Building Committee Report - No Report

Library & Resource Center Committee Report

Mr. Saraceni reported that 6,930 patrons visited the library and checked out or downloaded 13,175 books and other items in November. Program attendance at 73 programs was 1,923 people. In addition, the library staff accepted 131 new passport applications in November. He also reported on upcoming library programs.

Finance Committee Report

Mr. Warwick reported all Commissioners received a list of this month's bills.

Motion made by Mr. Warwick, seconded by Mr. McMenamain that the bills be approved subject to the Controller's review and approval. Motion carried unanimously (7-0).

Old and New Business

Board members extended their wishes for a Merry Christmas and Happy New Year and thanked all Township Department personnel for their work throughout the year.

Adjournment

Motion made by Mr. Willert, seconded by Mr. McMenamain to adjourn the meeting, Motion carried unanimously (7-0).

Meeting concluded at 6:24pm.